



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea, is inviting companies to submit quotations for its procurement of a contract for exhibit catalogue printing for the art exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas" as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed in **Annex A**.

Interested suppliers may send their duly signed quotations to seoulpe@philembassy-seoul.com, Attention Ms. Anna Gabriella E. Guinto. The last day for submitting quotations is Sunday, 31 May 2026, at 5:00 p.m.

For further inquiries, please contact the Philippine Embassy at the telephone number (02)788-2100/2101 ext. 142 for English and ext. 141 for Hangul.

The Embassy of the Philippines
Seoul, Republic of Korea
28 May 2026

EXHIBIT CATALOGUE PRINTING FOR THE ART EXHIBITION TITLED “PHILIPPINES-KOREA: ENDURING FRIENDSHIP THROUGH ART” AT THE PHILIPPINE SHOWROOM

Terms of Reference

The Philippine Embassy intends to engage the services of a professional printing agency to produce 100 copies of the exhibit catalogue.

I. Background

As part of the series of events celebrating the 128th Philippine National Day, the Philippine Embassy shall organize an exhibition titled “Philippines-Korea: Enduring Friendship through Art” featuring artworks by Filipino and Korean artists at the Philippine Showroom.

II. Scope of Work

The Supplier will be responsible for the production of the catalogue, which includes:

- a. Printing and Finishing – High-quality offset or digital printing, assembling, and binding
- b. Packaging and Delivery – Securely packing the catalogues and delivering them to the Embassy.

III. Catalogue Specifications

Quantity	100 copies
Finished Size	A5 (148 x 210 mm)
Extent/Pages	58 pages + 4 pages of cover
Paper Stock (Inside)	80 gsm Matte Art Paper
Paper Stock (Cover)	250 gsm Gloss Art Card
Color	Full Color (4/4 CMYK) throughout
Binding	Perfect Bound (glued)
Finishing	Matte Lamination on Cover

IV. Approved Budget for the Contract

The Approved Budget for the Contract is **Two Million Korean Won (KRW 2,000,000)** only.

V. Terms of Payment

The Embassy shall pay the Supplier within ten (10) days after fulfillment of the contract and receipt of the invoice.